

MINUTES
December 11, 2018

Mayor Smith called the meeting to order at 7 p.m. Present were mayor Smith; council members Grove,, Lewis, Stanzel, Ueckert; city attorney Farnham; city clerk Suhr.

Mayor Smith noted the location of the open meetings act, & stated one copy of all reproducible written material to be discussed at this meeting is available for examination or copying.

Mayor Smith read the results of the November 6 election as certified by Douglas County Election Commissioner. Linda Lewis received 782 votes, Mike Stanzel received 778 votes and "write-In" received 28 votes.

The Mayor congratulated Lewis & Stanzel on their re-election and extended his thanks & appreciation to all the council for their willingness to serve.

City Attorney Jeff Farnham administered the Oath of Office to re-elected council member Mike Stanzel.

City Attorney Jeff Farnham administered the Oath of Office to re-elected council member Linda Lewis.

Roll was called with Grove, Lewis, Stanzel & Ueckert present.

Council member Ueckert moved to elect Mike Stanzel, council president. Lewis seconded. Ueckert, Grove & Lewis voted YES. NO; no one, motion carried. There being no further nominations, Mike Stanzel was declared council president.

Lewis led the Pledge of Allegiance.

Proof of publication was on the council desk.

The Mayor invited anyone present who wished to address an agenda item & is not on the agenda to come forward at this time, noting they will have three minutes to speak

Stanzel moved to approve the agenda. Lewis seconded. All in favor, motion carried.

Lewis moved to approve the consent agenda. Grove seconded. All in favor, motion carried. Consent agenda items: Approve November 13 Community Development Agency & City Council minutes & bills paid during the month, accept treasurer's report, November payroll \$58,595.24 / IRA \$728.06, PeopleService, Inc report, September 6 Library Board minutes and November Library statistics. Approve bills & additional bills presented for payment. **Supplies:** Ace 74.36; Andersen 393.75; Amazon 524.14; Rippe 502.00; Aspen 802.55; Badger 48.00; Caterpillar 5800.00; Center Point 27.27; D&D 300.00; Dick's 7.69; Dollar Gen 65.25; Fast Signs 145.73; John Deere 24746.00; Jones 7883.58; Kirby 707.93; LaRue 56.86; Menards 203.73; OfficeNet 786.64; P V Equip 1400.00; Rhomar 1111.55; Shell 1444.47; Temple Display 250.92; Trekk 929.27; Univar 600.00; US Bank 74.00; Widhelm 1226.32; Woodhouse 73.89; **Services:** Aflac 786.48; Allstar 305.00; Bankers 26643.75; BCBS 11,314.61; BHE 1044.35; DCPG 116.29; DC Env 589.25; Everett's 792.99; FSI 335.00; J Farnham 1170.00; FNB 998.44; FSB 5962.50; FNB 5962.50; Fremont Util 27937.20; Jensen 569.044; Lien 92.00; LincFinc 712.80; M Matzen 776.60; NDEQ 19957.89; NE Sweep 3594.58; NE UNEMP 777.23; NCS 576.02; O & P 2639.43; OPPD

12194.33; PeopleService 22999.00; Pub 176.90; Pap San 215.69; Tedwards 160.00; Verizon 425.15; WindowPro 20.00; **Taxes:** Fed 5920.98; NE 2313.80; **Reimburse/Refund:**; VIP 1000.00; MK 1000.00; Heiman 150.00; Rascon 126.52; G. Lee 300.00; Oster 150.00; Peterson 150.00; Rouse 300.00; Turman 150.00; Siefers 150.00; Heller 150.00; Watt 150.00; Profile 150.00; Jordan 150.00; Griger 150.00; Boltinghouse 150.00; Thurber 150.00; Fletcher 150.00; Hodgman 150.00; Tornow 150.00; Grimm 176.12; Muhle 796.23; Sheets 57.50.

Lewis moved to approve appointments as listed. Stanzel seconded. All in favor, motion carried. Jim Olmsted, city engineer; Jeffrey B. Farnham, city attorney; Joan Suhr, city clerk/treasurer/administrator; Brett Smith, police chief.

Ueckert moved to grant a 3% wage increase for all city employees effective the first pay period in January. Stanzel seconded. All in favor, motion carried.

Council member Grove introduced, read & moved for approval of Resolution 2018-35 to approve the emergency contractor list as presented. Lewis seconded. All in favor, motion carried. A true, correct & complete copy is on file at city hall.

The engineer's report was given by Jeff Frey of Olmsted & Perry Engineering firm.

1. 2018 Water System Improvements (Ginger Cove/Ginger Woods) The contractor has begun bringing in & stockpiling pipe. Boring may begin December 21.

2. Flatwater Lakes – Phase 1 (Contract 1) - The change orders will involve no cost, & are simply a time extension for substantial completion of the projects. The engineer has reviewed the pay requests submitted by Compass Utility & recommends approval.

Stanzel moved to approve Change Order #1 to extend the substantial completion date from, August 2018 to March 23, 2019. Grove seconded. All in favor, motion carried.

Council member Ueckert introduced, read & moved for approval of Resolution 2018-36 to recommend to the developer payment of Compass Utility Application No.4 for Contract 1, \$ 29,777.45. Lewis seconded. All in favor, motion carried. A true, correct & complete copy is on file at city hall.

3. Flatwater Lakes – Phase 1 (Contract 2)

Council member Stanzel moved to approve Change Order #1 to extend the substantial completion date from October, 2018 to April 9, 2019. Grove seconded. All in favor, motion carried.

Council member Stanzel introduced, read & moved for approval of Resolution No. 2018-37 to recommend to developer payment of Compass Utility Application No. 2 for Contract 2. \$14,750.24, and payment to Olmsted and Perry for engineering services, Flatwater Lakes, Phase I, \$7,763.75. Lewis seconded. All in favor, motion carried. A true, correct & complete copy is on file at city hall.

4. Other / Miscellaneous

Two valves & actuators have been installed at the water treatment plant.

Weather Station ditch – Lyman Richey wants to move slowly, hopefully we will see some action in the next two to three weeks,

City Attorney – Mr. Farnham reported he sent a copy of the Valhaven lease to Ken Klaasmeyer to review.

He is working with Country Aire plat vacation & Timber Shores matters.

Mayor's Report – The Post Gazette had a very nice article & pictures on the Christmas Tree lighting ceremony, noting Council member Grove did a great job. The keno contract with Big Red Keno has officially expired. Santa will be at Valley Veteran's Club December 15 from 5 to 7 p.m. The Planning Commission meets December 18 to consider vacating the Country Aire Plat. Christmas tree recycling in City Park parking lot December 26 through January 8. Employee Appreciation dinner hosted by Olmsted & Perry, Farnham, Simpson, Griffin and PeopleService is February 1 at Farmer Brown's. Valley Days meeting will be January 15 at 6 p.m.

The meeting was adjourned at 7:40 p.m.

Mayor Carroll L. Smith

City Clerk Joan Suhr





VALLEY CITY COUNCIL
SPECIAL MEETING
December 4, 2018

Mayor Smith called the meeting to order at 7 p.m. Present were Mayor Smith; Council members Grove, Lewis, Stanzel. Ueckert; city attorney Farnham.

Mayor Smith noted the location of the open meetings act & stated one copy of all reproducible written material to be discussed at this meeting is available for examination or copying.

Council member Stanzel led the Pledge of Allegiance.

Proof of publication was on the council table.

Stanzel moved to approve the agenda. Lewis seconded. All in favor, motion carried.

The purpose of the meeting is to review a bookkeeping proposal submitted by the city auditor.

Construction is scheduled to begin next calendar year on the Safe Walks sidewalk grant. The sidewalk will run along Meigs Street to Pine Street to the school.

Council member Grove introduced, read & moved for passage of Resolution No. 2018-34 to authorize Mayor Smith to enter into a contract with Swain Construction Inc., Omaha for grading, concrete pavement, culvert, seeding and general items for D C West Sidewalk Improvements, (Safe Walks). Stanzel seconded. All in favor, motion carried. A true, correct & complete copy is on file at city hall.

The proposal submitted by the city auditor to perform bookkeeping services was reviewed & discussed. Council consensus was to contact a consultant to analyze the computer system and to report and make recommendations on technology & programs efficiency. A person will be hired in the front office & the succession plan will be updated.

Mayor's report – Parts for the third pump & motor at Byarsville will be shipped January 8. A water main break in Ginger Woods over the weekend interrupted customer water service for parts of two days. Met with Ken Klaasmeyer & son for an update on Valhaven operations. Olmsted & Perry, Farnham Law Office & PeopleService have offered to host the employee appreciation dinner. Santa will be at the Veteran's Club December 15 from 5 to 7 p.m. Valley Planning Commission meets December 18 at 4:30 p.m.

The meeting was adjourned at 7:55 p.m.

Mayor Carroll L. Smith

Clerk Joan Suhr