

City of

VALLEY

203 NORTH SPRUCE STREET  
P.O. BOX 682  
VALLEY, NEBRASKA 68064-0682  
402-359-2251  
402-359-2610 FAX



## ACH ENROLLMENT FORM

Thank you for your interest in automatic payment for your water and sewer bill.

After enrolling, you will receive a bill at the beginning of each month as usual. The balance will be automatically deducted from your checking or savings account on the 15<sup>th</sup> of each month.

You may discontinue participation in the ACH program in writing 7 business days prior to the due date.

To enroll, simply mail a completed ACH Enrollment Form **and** a voided check or savings withdrawal slip to:

City of Valley  
PO Box 405  
Valley, NE 68064

### PLEASE PRINT

Water/Sewer Account # \_\_\_\_\_ Phone # \_\_\_\_\_

Name on Bank account \_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Account # \_\_\_\_\_ 9-Digit Bank Routing \_\_\_\_\_

PLEASE ENCLOSE A VOIDED CHECK OR SAVINGS WITHDRAWAL SLIP

### AUTHORIZATION AGREEMENT FOR AUTOMATIC WITHDRAWAL

Signature \_\_\_\_\_ Date \_\_\_\_\_

- \*I authorize the City of Valley to debit the financial account listed above for monthly payment of my bill.
- \* I understand that I may discontinue ACH Enrollment by submitting such request in writing 7 business days before due date.
- \* I acknowledge that the origination of ACH transactions to my account must comply with provisions of the U.S. law.
- \* I acknowledge that returned ACH payments will be charged a \$20.00 service fee and will no longer be enrolled in the ACH Program.